**Advance Excel Assignment 5**

1. How many types of conditions are available in conditional formatting on Excel?

Ans: There are 5 conditions are available in conditional formatting

1: Highlights cells 2: Top/Bottom Rule 3: Data Bars 4: Color scales 5: Icon Sets.

1. How to insert border in Excel with Format Cells dialog?

Ans: First Select the cell range then right click, choose format cells from the options occurs then click on Border tab, choose the border that we want to apply then OK done.

1. How to Format Numbers as Currency in Excel?

Ans: For formatting number as currency, we have to use format cell option. That can be use either pressing Ctrl + 1 or Go to Home tab then format cells dialog box then set currency accordingly.

1. What are the steps to format numbers in Excel with the Percent style?

Ans: On Home tab then go to format cells dialog box then click on percentage.

1. What is a shortcut to merge two or more cells in excel?

Ans: First select the cells then press Alt H+M+M.

1. How do you use text commands in Excel?

Ans: Text command is used to convert a value into text with a specific format.

